

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on April 12, 2017 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	J. Alvarez
R. Delano	C. Santore
J. Formisano	A. Zorzi
J. Johnston	
J. Santagata	

m/Baker s/Formisano adopt resolution R-14-2017 authorizing a meeting of the BBMUA closed to the public for the purpose of possible litigation at 7:01 pm. m/passed

m/Baker s/Delano to end closed session meeting and reopen the regular meeting at 7:05 pm. m/passed

The Chairman informed the board that a letter and resolution was received from Mayor David Zappariello of the Borough of Buena requesting a portion of the allowable appropriation pursuant to P.L. 2004, c. 87 in the amount of \$110,000.00 for use in their 2017 Municipal Budget toward the tax rate. Due to the request of Mayor Zappariello, a budget amendment has to be submitted to the Department of Community Affairs. The board members were in agreement with preparing the budget amendment.

m/Delano s/Formisano to prepare the budget amendment to the BBMUA 2017 adopted water and sewer budgets to allow for the appropriation of \$110,000.00 for the Borough of Buena pursuant to P.L. 2004, c. 87.

Baker – Abstain; Delano – yes; Formisano – yes; Johnston – yes; Santagata - yes

A copy of the letter and supporting invoices that were sent to Dominic Pizzo, owner of Major Petroleum requesting reimbursement for the repairs made to the CAT 930M Wheel Loader and Truck #12 due to the contaminated fuel mishap was provided to the board. A copy of the check from Major Petroleum to cover the cost of the repairs was also provided.

A letter was sent from Robert Smith of Remington, Vernick & Walberg to Mr. Richard G. Taylor, President of Rapid Pump & Meter Service Co., Inc. returning the bid bond for the Kompess Belt Filter Press System. The bid was awarded to the lowest bidder Municipal Maintenance Co.

A letter was sent from Robert Smith of Remington, Vernick & Walberg to the New Jersey Department of Environmental Protection Office of Permit Management Administrative Review Unit Division of Water Quality submitting the renewal application package for the NJPDES Permit No. NJ0104337 that expires on September 30, 2017.

A letter was sent from Robert Smith of Remington, Vernick & Walberg to Mr. Thomas Guertler, Vice President of Municipal Maintenance Co. notifying them that they were awarded the contract for the repair of the Kompess Belt Filter Press System and enclosing 4 sets of contract documents for them to execute and return with the performance bond, payment bond, and certificate of insurance.

A letter was received from Robert Smith of Remington, Vernick & Walberg to Chairman Santagata transmitting 4 sets of contract documents for execution and return to Mr. Smith for the repair of the Kompess Belt Filter Press System.

A letter was received from Robert Smith of Remington, Vernick & Walberg to Chairman Santagata providing a proposal for generating a new Lead and Copper Plan, Water Quality Parameters Plan and new site certifications in compliance with the Lead and Copper Rule (LCR), 40 CFR 141.80-91 for an amount of \$3,200.00.

m/Baker s/Delano to approve Remington, Vernick & Walberg to generate a new Lead and Copper Plan, Water Quality Parameters Plan and new site certifications in compliance with the Lead and Copper Rule (LCR), 40 CFR 141.80-91 for an amount of \$3,200.00. m/passed

m/Formisano s/Baker to approve the treasurer's report as read. m/passed

Secretary Treasurer, Cheryl Santore, provided the board with a copy of the annual support package proposal from Rio Supply, Inc. to cover both Rio Supply support and the Neptune software support package. The choice is either the Premium Support Package in the amount of \$4,500.00 per year or a pay as you go option which could be very expensive if something were to go wrong. In the past we have always chosen the support package.

m/Baker s/Johnston to approve the purchase of the annual support package from Rio Supply, Inc. in the amount of \$4,500.00. m/passed

A copy of the Client Engagement Letter from Romano, Hearing, Testa, & Knorr which outlines the audit services to be rendered for the 2016 Audit was provided to each board member for their information and records.

Ms. Santore notified the board members that the time has come to file the Local Government Ethics Financial Disclosure Statements again. The deadline to file is April 30, 2017. Per the Local Finance Board filing can begin on April 13, 2017. She will obtain the pin numbers needed to file from the Clerk for our new members and when the directions are available will forward those to them. She stated that if anyone would like her to file for them as we have in the past she will if you provide her with any updated information. Ms. Santore asked that if you file yours on your own that you provide her with a copy of the electronic filing receipt to keep in your personnel file. Please note there is a fine from the Local Finance Board if filing is not completed by the deadline.

m/Baker s/Johnston to approve the minutes of the regular meeting held on March 8, 2017. m/passed

m/Baker s/Johnston to approve the minutes of the regular meeting held on March 22, 2017. m/passed

Plant Superintendent Alan Zorzi informed the board that he received a letter from Michele Potter, Manager of the State of NJ DEP Office of Quality Assurance regarding our 2017 Water Supply Proficiency Test Study. Our laboratory performed acceptably on all parameters it was required to analyze in the 2017 Study.

Mr. Zorzi obtained 3 quotes on pricing to repair the roofs on the two buildings at the plant. Wade Aulffo Roofing was the lowest quote received in the amount of \$4,200.00.

m/Baker s/Delano to hire Wade Aulffo Roofing to make the necessary repairs to the roofs on the two buildings at the plant in the amount of \$4,200.00. m/passed

Mr. Zorzi received a letter from Ray Bukowski Assistant Commissioner of the State of NJ DEP Compliance & Enforcement recognizing the Borough of Buena MUA Sewage Treatment Plant with a Certificate of Environmental Stewardship for our voluntary and proactive measures taken in an effort to improve the environment.

Mr. Zorzi received a letter from Ray Bukowski Assistant Commissioner of the State of NJ DEP Compliance & Enforcement regarding the March 8, 2017 inspection conducted by Charles Bisese of the Water C&E Program. Mr. Bisese determined that our facility is in compliance with applicable Department regulations and/or Permit conditions.

Mr. Zorzi received a quote from Scalfo Electric to install four relays in the Ovivo equipment. When installing the new VFD on this equipment Scalfo discovered that all of the Ovivo and GE equipment are hard wired. Scalfo recommended installing resistors on the equipment so if there was an event such as a storm, etc. that would hit the equipment the resistor would be burnt out and not the VFDs.

m/Baker s/Delano for Scalfo Electric to install relays on the Ovivo and GE equipment per their quotation number 3644 in the amount of \$1,935.00. m/passed

An email was received from Robert Smith of Remington, Vernick & Walberg regarding the water tank inspection. Due to scheduling conflicts with the tank inspection personnel, Remington, Vernick & Walberg would like approval from the board to subcontract the water tank inspection. The cost will remain the same, however, the cost would be billed as a lump sum.

m/Baker s/Formisano to allow Remington, Vernick & Walberg to use a subcontractor and bill the amount in a lump sum for the water tank inspection. m/passed

Plant Superintendent Alan Zorzi received the 2017 grass cutting proposals. This is for 16 cuts for the plant and 6 cuts for the pumping stations and tank site. Quotes were received and Cutting Edge came in the cheapest at a \$150.00/plant cut and \$135.00/pumping station cut for a total of \$3,210.00 per year.

m/Baker s/Delano to award the 2017 grass cutting contract to Cutting Edge in the amount of \$3,210.00 for the year for a total of 16 plant cuts and 6 pumping station and tank site cuts. m/passed

m/Baker s/Johnston to file all correspondence sent out for review without reading number 1 through number 16. m/passed

m/Baker s/Johnston to pay all bills presented for the month of April 2017.

m/passed

The next regular meeting will be held on April 26, 2017 at 7:00 p.m.

m/Delano s/Johnston to adjourn the meeting 7:57 p.m.

m/passed

Submitted by

Cheryl Santore-BBMUA Secretary